

**DEVON AND CORNWALL CONSTABULARY**

**DEVON AND CORNWALL SAFETY CAMERA PARTNERSHIP  
QUARTERLY PARTNERSHIP BOARD MEETING**

Held at: Safety Camera Unit Offices, Plymouth on Wednesday 16<sup>th</sup> May 2007.

Chairman: Superintendent Tim SWARBRICK

Secretary: \*\*\*\*\*

Attended by:	Jon FARR	Safety Camera Partnership
	Natalie HATSWELL	Safety Camera Partnership
	Peter GIMBER	Devon County Council
	Chris BENNETT	Her Majesty's Courts Service
	Patrick CARNEY	Torbay Council
	Adrian TRIM	Plymouth City Council
	Peter MOORE	Cornwall County Council
	Steven TORR	Devon & Cornwall Police
	Nigel DYSON	Highways Agency
	Russell ASHMAN	Cornwall County Council

Apologies:	Danny BATTEN	Her Majesty's Courts Service
	*****	Safety Camera Partnership
	Richard PRYCE	Devon & Cornwall Police
	William THOMAS	Council for the Isles of Scilly

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<b>Item No</b>	<b>Discussion</b>	<b>For Action By</b>
1.	<p><b><u>Welcome.</u></b> Superintendent SWARBRICK opened the meeting and welcomed all those present. He announced that Peter EDWARDS, of Her Majesty's Courts Service has now retired. Thanks were expressed to Peter EDWARDS for his work with the Partnership over the last few years.</p>	
2.	<p><b><u>Minutes of the last meeting.</u></b> The minutes of the Quarterly Steering Group Meeting of Wednesday 7<sup>th</sup> February 2007 were agreed. These are the final minutes of the Steering group as the change to a Partnership Board has now come into effect.</p>	

Item No	Discussion	For Action By
3.	<p data-bbox="438 262 665 304"><b><u>Matters Arising.</u></b></p> <p data-bbox="438 315 665 357"><b><u>Vehicle Markings</u></b> All the Safety Camera Partnership vehicles are now in the process of being liveried up as Police vehicles, including blue lights as and where necessary.</p> <p data-bbox="438 525 535 567"><b><u>DVLA</u></b> Proposed changes to Driving Licences are still under discussion. As and when further information is available it will be reported back to the Partnership Board.</p> <p data-bbox="438 735 673 777"><b><u>Highways Agency</u></b> Discussions regarding the funding of Roadwork sites are still on-going. A meeting is to be set up between the Highways Agency and the Safety Camera Partnership.</p> <p data-bbox="438 945 787 987"><b><u>Collision Recording System</u></b> The Collision Recording System has now been procured and currently being set up for use. It is due to go live in the Autumn. This will enable more casualty data to be available. SCOTS will be asked to look into what other recording information, if anything, is required.</p>	<p data-bbox="1088 315 1234 357">Discharged</p> <p data-bbox="1088 525 1234 567">Discharged</p> <p data-bbox="1088 735 1274 808">Jon FARR / Nigel DYSON</p> <p data-bbox="1088 945 1266 987">Steven TORR</p>
4.	<p data-bbox="438 1218 722 1260"><b><u>Status of Partnership</u></b></p> <p data-bbox="438 1260 1055 1564">The Agreement has not yet been signed by the Highways Agency. The local Highways Agency office is awaiting a directive from the head office to advise who is to sign the Agreement on behalf of the Highways Agency. The Highways Agency head office has also expressed a wish to have all Partnership Agreements across the Country the same. This is causing some problems.</p> <p data-bbox="438 1564 1055 1900">Tim SWARBRICK will write to the Department for Transport to say how disappointed he is that these issues have not been resolved. One option is to take the Highways Agency out of the Agreement. The emphasis is the frustration in the delays and the bureaucracy they have created, linked with the possibility that the Highways Agency will not be part of the Partnership, therefore no enforcement of trunk road and at roadwork's.</p>	<p data-bbox="1088 1218 1339 1291">Nigel DYSON / Tim SWARBRICK</p>

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5.	<p data-bbox="438 315 682 357"><b><u>Financial Position</u></b></p> <p data-bbox="438 357 1055 598">Russell ASHMAN gave an overview of the financial situation for the year 2006/2007 which includes carrying over a £90,000 contingency fund. Thanks were expressed to Russell ASHMAN, *****, and Jon FARR for all their work in dealing with the financial aspects of the Partnership.</p> <p data-bbox="438 630 1055 903">Financial Forecasts for the new Partnership Board will be set up. The finance will be monitored monthly, but presented to the Partnership Board on a quarterly basis. An e-mail will be sent out to the Partners to advise that they will be invoiced for the full amount of money agreed for the running of the Partnership for this year.</p> <p data-bbox="438 934 1055 1081">The Agreement is on an annual basis, therefore in December the Partners can say if they still want to be involved and how much finance they will be prepared to pay in.</p> <p data-bbox="438 1113 1055 1281">A plan of what to do with any excess funds needs to be put in to place. This is to include an alternative road safety programme. Jon FARR needs to be able to spend on capital equipment, especially for repairs and replacement.</p>	Russell ASHMAN / Jon FARR
6.	<p data-bbox="438 1312 779 1354"><b><u>Operational Plan update.</u></b></p> <p data-bbox="438 1354 1055 1701">***** and Jon FARR have been working on a Performance chart for the Partners. This is to inform the Partners principally of numbers of staff verses numbers of activations, conditional offers, speed awareness courses and red light offences. The Partners have asked for more information on collisions and how many hours of enforcement have been carried out. This information is to be provided at both these and the quarterly review meetings.</p>	
7.	<p data-bbox="438 1732 812 1774"><b><u>Communications Activities.</u></b></p> <p data-bbox="438 1774 779 1806"><u>Launch of new Partnership</u></p> <p data-bbox="438 1806 1055 1902">The launch of the new Partnership was dealt with by press releases to the media. The Familiarisation days which were open to the</p>	Natalie HATSWELL

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	<p>Local Authorities have been popular and showed members of the LA's road safety teams how the Safety Camera Unit operates and what the objectives of the unit are.</p> <p><u>Strategy and Stakeholder events</u> The proposed Stakeholder day is not thought to be relevant anymore. This is to be reformulated and set as a focus day. The day is to have a wider remit and cover more road safety aspects. Natalie HATSWELL will contact all the Partners to gather ideas for the event.</p> <p><u>Administration and delivery of shows</u> The diary of events for this season is planned and underway. Concern was expressed over what events the Partners want the Safety Camera Unit to attend in the future. Individual meetings with the Local Authorities are to be set up to discuss and it will need to be clear where the finances will be coming from for the events i.e. Local Authority or Partnership.</p> <p>Natalie HATSWELL explained that Partnerships across the country are tailoring the Communications and Road Safety to their own needs and all are very different.</p> <p>Recently, the Safety Camera Unit attended a weekend motorcycle event in conjunction with the Force and Local Authority. This was a great success. Thanks were expressed to MPC Chris LANCASTER for all his work at this BMAD event.</p>	
8.	<p><b><u>National Road Safety Support Office.</u></b> This is a support group set up to replace the National Programme Board. It is a not for profit organisation, made up of experts covering communications, Safety Camera technical information and a Crown Prosecution Service lawyer. It will be chaired by the Chief Constable of South Yorkshire and the objective is to provide wide ranging support to Safety Camera Partnerships and LTP Authorities and maintain close links with the Department for Transport. It will support future national and regional meeting</p>	Jon FARR

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	<p>and develop national standards. The cost of this is £25,000 per annum. There was a general consensus to join but Jon FARR will visit and investigate further.</p>	
9.	<p><b><u>Changing Team Roles.</u></b> An example of data has been produced relating to people travelling at over 100mph on the A38 in Devon. This report has been generated to discuss what can be done with this type of information and of what use it is. What extra information is required to make this of benefit to the Partners. This is to be included into the Quarterly Review meetings.</p>	Peter GIMBER / Jon FARR
10.	<p><b><u>Developments in Local Authority Strategy.</u></b> <u>New sites</u> The way new sites are selected is currently based on the old Department for Transport guidelines. In the future, this may need to be adapted to account for local needs for the different Local Authorities.</p> <p><u>Enforcement Techniques</u> Enforcement techniques at different camera sites may change following analysis of the sites that are enforced. Cornwall County Council is looking at a new strategy of focussing on a particular route / area. Once the location is selected, to target the area using VAS, enforcement, engineering and publicity. The selection will be based on collision history and speed rates. Equivalently, this is using a much bigger polygon than has been used in the past and may mean that the SCU will be enforcing in line with casualties, but not necessarily in line with the old Department for Transport guidelines. The target date for this is the Autumn.</p>	Peter MOORE
11.	<p><b><u>Use of Warning Letters.</u></b> Devon County Council is investigating the use of Warning Letters to low end speeders in lieu of a fixed penalty or speed awareness course. It would only be based on the 30mph speed limit. It is still being investigated as to what impact this will have, how the results will be measured</p>	Peter GIMBER

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	and what benefits this will bring to both the Local Authority and the motorist. This scheme will cause additional work for the back office and who and how this will be paid for will need to be made clear.	
12.	<b><u>Progress on Wider Road Safety Partnerships.</u></b> Devon County Council is considering setting up a group similar to Cornwall's Road Casualty Reduction Group (CRCRG). The CRCRG comes under the Standing Committee on Traffic and Safety (SCOTS). This is to incorporate services and units that have an interest in Road Safety, such as the Police, Fire, district councils and health. A meeting has been arranged to get feedback from interested parties and discuss how to take this further.	Peter GIMBER
13.	<b><u>Enforcement of 20mph limits.</u></b> In the event of the speed limit changing from 30mph to 20mph. on a stretch of road where enforcement currently takes place, clarification is sought as to whether the SCU would continue to enforce. The Force policy states that enforcement is not carried out in 20mph zones.	
14.	<b><u>A.O.B.</u></b> <b><u>Devon &amp; Cornwall Police</u></b> Devon & Cornwall Police has now appointed a new Chief Constable who has stated that he wants to run a pilot scheme of Community Speed Watch. One scheme is to be set up in Devon and one in Cornwall. As yet little detail is known but when more information is available it will be passed on. Richard PRYCE is the co-ordinator for this.	Richard PRYCE
15.	<b><u>Date of next meeting.</u></b> To be arranged.	