

DEVON AND CORNWALL CONSTABULARY

STEERING GROUP MEETING

Held at: Moorland Links Hotel, Yelverton, Plymouth on 5th September 2005

Chairman: Superintendent Tim SWARBRICK

Secretary: *****

Attended by:	Jon FARR	Devon & Cornwall Safety Camera Partnership
	Natalie HATSWELL	Devon & Cornwall Safety Camera Partnership
	*****	Devon & Cornwall Safety Camera Partnership
	Christopher EASTWOOD	Devon & Cornwall Constabulary
	Richard PRYCE	Devon & Cornwall Constabulary
	Patrick CARNEY	Torbay Council
	Ian PEARNE	Cornwall County Council
	Peter EDWARDS	Her Majesty's Courts Services
	Adrian TRIM	Plymouth City Council
	Nigel DYSON	Highways Agency

Apologies:	William THOMAS	Council for the Isles of Scilly
	Peter MOORE	Cornwall County Council
	Peter GIMBER	Devon County Council
	Danny BATTEN	Devon & Cornwall Magistrates
	Karen BLAKEY	Devon & Cornwall Magistrates
	Alan CONIBERE	Highways Agency

Item No	Discussion	For Action By
1.	<u>Welcome</u> Jon FARR opened the meeting on the Chairman's behalf and welcomed everyone present.	
2.	<u>Minutes of the last meeting</u> Minutes of the previous meeting were agreed.	
3.	<u>Matters Arising</u> <u>NHS data</u> Collection of data has now been completed. It is estimated that it will take until the end of the year to be analysed.	Jon FARR
	<u>Saltash Tunnel</u> Nigel DYSON gave an update on the Saltash Tunnel. He agreed to circulate a draught risk report to the SCP and Police representatives. There is to be a review meeting with the Highways Agency and the Tunnel operator. Recent reports have suggested there may be some high speeds through the tunnel.	Nigel DYSON

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	<p><u>Letters</u> A meeting is to be arranged to discuss how to deal with letters of complaint, mainly letters that come into the Chief Constable Office.</p>	Supt.Tim SWARBRICK / Jon FARR
	<p><u>Scope for broader use of offender education</u> ***** presented some data relating to courses focusing on high speeders and looked into the idea of running a course for these offenders. Speed Awareness, in line with the national model, is to be launched in October. The Road Safety bill is to go through Parliament and may bring in graduated penalties, which could impact on this course. It was agreed that we would return to the topic of high-end speed driver education when the national model speed awareness is established.</p>	
4.	<p><u>Project Managers Report</u> Jon FARR made his report to the meeting, the following points were discussed:-</p>	
	<p><u>Quarterly Reviews</u> The next round of quarterly reviews is under way and proving useful in reviewing camera site information and progress.</p>	
	<p><u>Accommodation</u> The lease for new premises is now confirmed. A moving date will be fixed shortly. By the next steering group meeting we hope to have moved.</p>	Jon FARR
	<p><u>2004/05 Financial Outcome</u> The results have now been submitted to the auditors and are awaiting the results. It is expected to show an underspend.</p>	
	<p><u>Freedom of Information</u> The operational case is now published on the website. The amount of FOI requests remains fairly constant. Changes in what is exempt under FOI have been challenged and this is being reviewed.</p>	
	<p><u>Vehicle Activated Signs</u> The vehicle-activated signs purchased recently are now available for use. Locations for use are being</p>	Jon FARR

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	<p>identified in the quarterly reviews. Permanent power point mountings are being investigated.</p> <p><u>Enquiry Team</u> The enquiry team are continuing to produce good results. An additional person has been appointed for a trial period with the specific role to look at offences before being passed up to the enquiry team to assess the validity of the offence.</p> <p><u>Data Analysis</u> A lot of effort is now going into data and analysis. The team are also looking at what has happened at camera sites over the last 3 years when the safety camera partnership was set up. This is in part, in preparation for publication of the national 4-year report.</p> <p><u>Back Office</u> The team are waiting for the move to initiate the next round of efficiency measures (co-location and document handling). Quality assurance measures will also be actioned.</p> <p><u>Motorcycle collisions and offences</u> The SCP is now involved in intelligence and enforcement working groups on behalf of the motorcycle strategy forum.</p> <p><u>Staffing</u> The Data Analyst vacancy is still to be filled. Cornwall County Council has been suggested as the employing party. The NHS data analyst position is due to finish at the end of 2005. The communications officer vacancy received a large response. Interviews to be held in early September.</p> <p><u>Highway Authorities</u> Pre-enforcement checks are required for all roadwork taskings as there is potential for errors with signage. The SCP has 2 sites being investigated for decommissioning. The cameras are undergoing 'bagging', as they may no longer be required. Serco to provide update documents on the Periodic Inspections.</p>	<p>Jon FARR</p> <p>****</p>
5.	<u>Communication Managers Report</u>	

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	<p>Natalie HATSWELL made her report to the meeting. The following points were discussed.</p> <p><u>'A day in the life of a speed detection officer'</u> This was an article, which appeared in regional newspapers and was followed up with a television editorial relating to how a camera operator views his job.</p> <p><u>Bank Holiday Enforcement</u> Press releases were issued with regard to the bank holiday enforcement campaign that received good coverage in both the papers and radio. Speed camera signs have been vandalised in Cornwall. Publicity has been put out advising the public that this will not stop enforcement.</p> <p><u>Court Cases</u> There have been 2 high profile Court cases recently. One concerned a solicitor resulting in huge coverage in the papers. The second case is in relation to an offence of perjury, and awaiting a pre-sentence report. Once this is heard publicity will be sought.</p> <p><u>Shows</u> The last of the summer shows has now finished and proved to be very popular. It has been suggested that the highway authority and the SCP attend the motorcycle Show at Westpoint next year.</p> <p><u>MOD project</u> Big in-roads are being made and a link has been made within the MOD to look at data relating to KSI's of service personnel. Research of this data is new to the MOD and proving very important to them especially in the regions such as Devon, Cornwall and Wiltshire where there are high numbers of service personnel based.</p> <p><u>4 Year report</u> Results are expected shortly. Regional and national communications meetings are to be held in the next month and a co-ordinated response will be given. Data has been requested to prove our effectiveness.</p>	<p>Natalie HATSWELL</p> <p>Natalie HATSWELL</p>
6.	<p><u>Speed Awareness Course</u> ACPO are launching the Speed Awareness scheme the</p>	Insp. Richard PRYCE

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	<p>on 3rd October. This will set the standards nationally. Devon & Cornwall Constabulary will launch their course on 6th October. The service providers have been appointed. Any cost incurred with relation to speed awareness is to be ring-fenced away from the SCP. Previous course attendees will be monitored as only one speed awareness course is allowed per person.</p>	
7.	<p><u>Service Level Agreement</u> There is concern over the possibility of high unexpected costs and how to deal with them in the event of unforeseen circumstances. Conflict resolution approaches need to be reviewed. Additional measures, such as arbitration and recovery of costs from a potentially ‘culpable’ party to be addressed, separate meeting will be held.</p>	Jon FARR
8.	<p><u>Camera Technology and Techniques Event</u> The objective of the event is to develop a plan to tackle problem areas of rural road networks and motorcycle KSI collisions. To identify techniques and opportunities for enforcement technology and site selection criteria. Suppliers are being asked to demonstrate alternative enforcement technology. It will be held in September.</p>	Jon FARR
9.	<p><u>Devon Camera Site classification results</u> Part of the database is now being used to look at camera sites in respect of classification of site activity including suspension and decommissioning sites.</p>	
10.	<p><u>Operational case update 2005/06 and 2006/07</u> The Operational case for 2005/06 has been approved on the basis that proposed new sites are treated as exceptional sites only. The annual planning cycle is due to start again soon looking at preparing for the 2006/07 operational case. Further developments are expected after publication of the Department for Transport internal stock take of safety cameras. It has been suggested the operational case may be against a template format this year and that the submission date may be delayed.</p>	Jon FARR
11.	<p><u>Relocation of FPO</u> The FPO is aiming to move to the Combined Courts in January/February 2006. Thanks were given for all the</p>	

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	hard work gone in to secure the move. The FPO team is coping with the workload but capacity reserves are currently reduced.	
12.	<u>First 3 years of Operation</u> An investigation of data will be carried out when validated data is available relating to the achievements of the Partnership since its inception.	
13.	<u>A.o.B.</u> <u>Exhibition vehicle</u> The servicing of the exhibition vehicle is now being investigated. Once this has been sorted and driving test taken, it will be ready for use.	
	<u>TRL report</u> A report by TRL is to be available shortly. Nigel DYSON will circulate to interested parties.	Nigel DYSON / Insp. Richard PRYCE / Jon FARR
	<u>Collision recording systems</u> The Force are looking at collision recording systems with the view to changing / updating the current system. The SCP has been asked to consider supporting the system as it will enhance the information the Partnership has to work with, in regard to collision data. The Partnership will investigate.	Jon FARR
	<u>Illegal number plates</u> Intel regarding an illegal number plate on a motorbike has brought about a prosecution.	
14.	<u>Date of next meeting</u> To be announced	

Editor's Note

For the purpose of the Freedom of Information Act 2000, a small amount of information may have been redacted from these minutes where they qualify for exemption under the Act. These are denoted by the symbols *****. These exemptions include; 'Personal Data' – Section 40 – where names, or personal information relating to private individuals and non-members of the Partnership Steering Group, are withheld; 'Law Enforcement' – Section 31 – where information may prejudice the prevention and detection of crime or the apprehension and prosecution of offenders; 'Investigations and Proceedings' – Section 30 – where information relates to an ongoing investigation or criminal proceedings; 'Health and Safety' – Section 38 – where the health or safety of Partnership staff, or assets, may be endangered; 'Commercial Interests' – Section 43 – where information may prejudice the commercial interests of any person.