

DEVON AND CORNWALL CONSTABULARY

STEERING GROUP MEETING

Held at: Safety Camera Partnership Office, Plymouth on 5th December 2005

Chairman: Superintendent Tim SWARBRICK

Secretary: *****

Attended by:	Jon FARR	Devon & Cornwall Safety Camera Partnership
	Natalie HATSWELL	Devon & Cornwall Safety Camera Partnership
	*****	Devon & Cornwall Safety Camera Partnership
	Christopher EASTWOOD	Devon & Cornwall Constabulary
	Richard PRYCE	Devon & Cornwall Constabulary
	Patrick CARNEY	Torbay Council
	Peter GIMBER	Devon County Council
	*****	Devon & Cornwall Magistrates
	Emma TAYLOR	Devon & Cornwall Magistrates
	Adrian TRIM	Plymouth City Council
	Peter MOORE	Cornwall County Council
	*****	Cornwall County Council
	Nigel DYSON	Highways Agency
	Peter EDWARDS	HM Court Services
	*****	Devon & Cornwall Constabulary

Apologies:	William THOMAS	Council for the Isles of Scilly
	Kathy TAYLOR	Crown Prosecution Service

Item No	Discussion	For Action By
1.	<u>Welcome</u> Jon FARR opened the meeting on the Chairman's behalf and welcomed everyone present. He outlined the agenda for the day.	
2.	<u>Minutes of the last meeting</u> Minutes of the previous meeting were agreed.	
3.	<u>Matters Arising</u> <u>Saltash Tunnel</u> Nigel DYSON gave an update on the Saltash Tunnel. Talks are on going regarding a signing initiative on the approach to the tunnel. Enforcement in the Tunnel is still an option if speeds do not come down. Back office systems would need to be reviewed. Nigel DYSON to arrange a meeting to look at options including signing and enforcement.	Nigel DYSON/ Jon FARR/ Richard PRYCE

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	<p><u>Collision Recording Systems</u> An update on the Devon & Cornwall Constabulary purchase of a collision recording system was given. The tenders are still being put together. The Road Casualty Reduction Officers have shown their support to such a system, a 'road show' for Police Officers involved in gathering such data is to be arranged between partners.</p>	Tim SWARBRICK
4.	<p><u>Project Managers Report</u> Jon FARR presented his report to the meeting, the following points were discussed:-</p>	
	<p><u>Operational Case</u> The submission date of the Operational Case has been delayed until the new year and anticipated date is the end of January. There are approximately 20 possible new sites in Devon and Cornwall. On a National level, the Government is looking at the way the Safety Camera Partnerships are funded. Issues to consider for the next operational case are - Consolidation of number of sites, reduction of thresholds, increase in PR spend and staffing flexibility through natural wastage / migration to temporary contracts.</p>	Jon FARR
	<p><u>Mobile Enforcement</u> All mobile enforcement is subject of a site review process following recent Court cases.</p>	
	<p><u>Camera Technology and Techniques Event</u> A very successful event was held at the Devon Drivers Centre, looking at Technology and Techniques. When the Partnership needs to replace equipment there are now other technology options available especially in relation to motorcycle problems. Approaches for route enforcement on rural networks was less clear, several potential routes in Cornwall have been identified.</p>	
	<p><u>Levels of Work</u> The unit is coping with current workloads, but with the office move, Court cases and IT</p>	

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	<p>problems this has heavily loaded some staff. This should gradually rectify itself now that the IT issues are being dealt with. A computer system will be set up to save time retrieving data.</p> <p><u>Speed Awareness</u> Speed Awareness was launched in early October and the first courses for Speed Awareness have been booked for December. There has been a significant proportion of people declining the courses, but this is thought to be due to the lack of locations courses are available at.</p> <p><u>Data Analysis</u> The Partnership has completed its third year of operation and an assessment is being made of the performance of core sites.</p> <p><u>Data Inputting</u> Peter EDWARDS made comment regarding the vulnerability of poor or inaccurate data. This is in reference to Police collision data, where the data is a high priority for the Partnership but not necessarily within the Devon & Cornwall Constabulary. The efficacy and benefits of speed loops and speed-readings were also questioned. Jon FARR will e-mail Tim SWARBRICK with risk data.</p> <p><u>Enquiry Team</u> The enquiry team has been working closely with the traffic unit and the ANPR unit to catch the persistent offenders. The enquiry officers have offered to make a presentation to the Steering Group.</p> <p><u>Payments Office</u> The Payments Office is due to relocate in March. The workload will need to be monitored with the impact of additional work caused by refunding and reinstating points.</p> <p><u>Motorcycle collisions and offences</u> There is still an issue with the safety of motorcycles and high speeds. An Intelligence led diary of enforcement will need to be planned for next year to reduce the number of motorcycle</p>	<p>Jon FARR / Tim SWARBRICK</p> <p>Jon FARR</p>

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	<p>casualties. The camera motorcycle will be ready for motorcycle enforcement in 2006 and based in Plympton. The Partnership is also looking at a bi-directional camera van to enforce on motorcycle routes.</p>	
	<p><u>Staff</u> The Communications Officer has now been appointed through Plymouth City Council. The Data Analysis position is being pursued through Cornwall County Council. The position is currently being graded.</p>	Peter MOORE
	<p><u>Crown Prosecution Service</u> The number of offences going to Court is stable. An initiative will be launched to improve how the project team work with the CPS and CJU. This is being addressed through system improvements. Jon FARR to meet with Christopher EASTWOOD to discuss further.</p>	Jon FARR/ Christopher EASTWOOD
	<p><u>Highways Authorities</u> Increased liaison is required to ensure that the planned work is carried out and invoiced before the end of the financial year. Provision for site surveys has been made. This will ensure all details relating to enforcement of sites are recorded. One suggestion is for the Partnership or highway authorities to employ a dedicated engineer to carry out Partnership site work. This will be looked into further. A message is to go to SCOT's regarding this. Highway authorities to contact Jon FARR in the next two weeks with ideas/suggestions regarding how to manage and maintain signage and sites.</p>	All Local Authority Partners
5.	<p><u>Communication Managers report</u> Natalie HATSWELL presented her report to the meeting, the following points were discussed:-</p>	
	<p><u>Exhibition vehicle</u> The exhibition vehicle is now ready. Driving tests will be arranged for early in the new year and a diary of events will be planned.</p>	Natalie HATSWELL
	<p><u>Magistrates Presentation</u> A presentation to the Magistrates is planned to</p>	Natalie HATSWELL/ Peter EDWARDS

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	<p>show them what the Partnership does and how cases can come to Court. Peter EDWARDS has offered to help make contact with the Magistrate's training organisation.</p>	
	<p><u>Motorcycles</u> The Partnership facilitated a Motorcycle Forum recently where many engineering, education, intelligence and enforcement topics were discussed. The Partnership will support the Bikesafe campaign in 2006, which will be launched at the Paignton Bike Festival. The motorcycle trailer used at shows and exhibitions will be updated for the next season and the procurement of an additional trailer will be looked into.</p>	Natalie HATSWELL
	<p><u>Posters</u> Some new posters are being produced to depict what a 30mph zone is, what a dual carriageway is and rules for new drivers.</p>	
	<p><u>Christmas campaign</u> Radio interviews will be carried out in the run up to Christmas to get the 'Slow Down' message out to the public.</p>	
	<p><u>Court Cases</u> High profile Court cases were reported to the Steering Group, one being of perjury.</p>	
	<p><u>MOD Project</u> The project with the MOD is progressing and contact with the Navy base has been established. A MSc student will be working on this project with Dr. Cris BURGESS of Exeter University.</p>	
	<p><u>Young and inexperienced drivers</u> The Partnership is sponsoring a campaign involving students from the college of St. Mark and St. John. The subject will be 'Young and Inexperienced Drivers'.</p>	
	<p><u>Freedom of Information</u> The quantity of letters is going down but letters in the general mail is going up. The letters are getting more complex and the information</p>	***** / Natalie HATSWELL/ Jon FARR

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	<p>requested is of a much more technical nature. A meeting is to be set up to discuss Freedom of Information and case requests.</p>	
	<p><u>Website</u> The number of visitors to the website is now 1378041 and estimated to reach 1.5m by the end of the year. The website will be updated and include a new quiz and mobile camera enforcement locations.</p>	
	<p><u>Regional Project</u> The seven Partnerships in the Southwest are looking into running a joint campaign based on dispelling the myths regarding cameras.</p>	
	<p><u>Great Western Research Initiative</u> Dr Cris BURGESS is looking for funding for 2 students to carry out research with regard to motorcycles and why motorcyclists often behave differently. Support for the initiative was shown on the understanding that the Partnership will have full access to the data gained.</p>	
6.	<p><u>Service Level Agreement</u> The updated Service Level Agreement will need to be completed by the end of May. Until then, the existing Service Level Agreement can continue to be used. A meeting to resolve some issues will be arranged. Jon FARR to produce a draft for the next steering meeting.</p>	Jon FARR
7.	<p><u>A.O.B.</u> <u>Route Enforcement</u> Cornwall County Council are looking into route enforcement and will be in contact with data analysts to pursue this topic.</p> <p><u>HMCS</u> Members of staff of HMCS may take industrial action in the new year, which could cause a disruption to the service. No dates are set at present. There may also be changes to the geographical structure of the HMCS.</p> <p><u>Payments Office</u> The Payments Office is looking into automated</p>	

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	telephone payments for fines. Further information will be passed on when more detail is available.	
	<u>Force Structure</u> The Government is currently reviewing Police Forces and looking to amalgamate some of them to create Strategic Forces. This is in conjunction with a report 'Closing the Gap', based on how the Force can cope with major incidents.	
8.	<u>Date of next meeting</u> To be announced.	

Editor's Note

For the purpose of the Freedom of Information Act 2000, a small amount of information may have been redacted from these minutes where they qualify for exemption under the Act. These are denoted by the symbols *****. These exemptions include; 'Personal Data' – Section 40 – where names, or personal information relating to private individuals and non-members of the Partnership Steering Group, are withheld; 'Law Enforcement' – Section 31 – where information may prejudice the prevention and detection of crime or the apprehension and prosecution of offenders; 'Investigations and Proceedings' – Section 30 – where information relates to an ongoing investigation or criminal proceedings; 'Health and Safety' – Section 38 – where the health or safety of Partnership staff, or assets, may be endangered; 'Commercial Interests' – Section 43 – where information may prejudice the commercial interests of any person.