

DEVON AND CORNWALL CONSTABULARY

SAFETY CAMERA PARTNERSHIP STEERING GROUP MEETING

Held at: Moorland Links Hotel, Yelverton, on 17th February 2005

Chairman: Supt SWARBRICK

Secretary: *****

Attended by:	Jon FARR	Devon & Cornwall Safety Camera Partnership
	*****	Devon & Cornwall Safety Camera Partnership
	Natalie HATSWELL	Devon & Cornwall Safety Camera Partnership
	*****	Peninsula Medical School
	Peter EDWARDS	Magistrates Fixed Penalty Office, Plymouth
	Peter MOORE	Cornwall County Council
	Adrian TRIM	Plymouth City Council
	Peter GIMBER	Devon County Council
	Patrick CARNEY	Torbay Council

Apologies:	Kathy TAYLOR	Crown Prosecution Service
	Andy HOHL	Highways Agency
	Insp Richard PRYCE	Devon & Cornwall Constabulary
	Ch Insp Ian GRAFTON	Devon & Cornwall Constabulary

Item No	Discussion	For Action By
1.	<u>Welcome</u> Supt Tim Swarbrick opened the meeting and welcomed those present.	
2.	<u>Notice of any other business</u> (1) Update on building (Peter Edwards) (2) ANPR (Peter Edwards) (3) Validation of data (Closed item) (4) Comments of HMCS	
3.	<u>Minutes of last meeting</u> The minutes were agreed following the addition to the attendance list.	
4.	<u>Matters Arising</u> (4) Crown Prosecution Service –***** reported that the File Preparation Clerk is now in post and is planning to meet with CPS to discuss discontinuances.	

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5.	<p><u>Project Managers Report</u> Jon FARR circulated copies of his report to the meeting. The following main points were discussed.</p>	
5.1	<p><u>Operational Case</u> This has been accepted subject to 38 minor caveats, which were raised. 21 new mobile sites have been identified and some legacy sites have been proposed as core sites</p> <p>Jon outlined the caveats to the meeting. The amended copy has been submitted and should be approved in March. Jon felt this was a positive step forward.</p> <p>Supt SWARBRICK expressed his thanks to Jon for his hard work on behalf of the partners.</p>	
5.2	<p><u>Finances</u> As discussed at the last meeting there will be a substantial underspend at year-end which mainly involved the Highway Authorities and accommodation difficulties. This has now been addressed and should not happen again.</p> <p>It was noted that the delayed Magistrates Court and Police moves would have an affect on spend and budgets. This has also affected the Magistrates recruiting two staff due to lack of space.</p> <p>Jon had asked the DfT if we can hold some money back but as yet has received no reply.</p> <p>Supt SWARBRICK said this was a difficult situation and everything possible should be done to reduce the underspend. Jon FARR will visit partners to access expected bills.</p>	
5.3	<p><u>National Conference</u> Jon reported on the national conference (Manchester). The Midlands are undertaking research identifying different offender groups. Results should be out shortly.</p> <p>Direction on speed awareness and variable fixed penalties is still unclear. Our Force is still</p>	

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	resolving the local approach.	
5.4	<u>Freedom on Information</u> There has not been the high volume of letters that were expected, however there has been a steady flow some of which have been more complicated. Standard responses are being compiled with further information on the web site.	
5.5	<u>Vehicle Activated Signs</u> It had been agreed that Cornwall County Council will purchase 3 large, 2 small and one trailer mounted. It was felt a degree of experimentation would be involved when considering how to deploy these cameras for maximum effect. It was also noted that the security of the signs should be considered.	
5.6	<u>Speed Awareness Courses</u> Jon talked of a pilot scheme possibly commencing in October 2005. The meeting discussed the way people/sites would be selected. Supt Swarbrick asked for suggestions of 30 mph sites to be fed back at the next meeting.	All partners
5.7	<u>Standard Operating Procedures</u> Ten are now in draft form and individuals were identified to review.	
5.8	<u>Motorcycle Collisions and Offences</u> The question of whether drivers could be diverted to the Driver Risk Reduction Course was discussed but further clarification would be needed on numbers and mechanism. Jon Farr will liaise with Insp Derges.	Jon Farr
5.9	<u>Highways</u> A pilot scheme is being conducted on a ****site undergoing de-commissioning. This will be monitored for 3 months. It was reported that a further update on signage would be given at the next meeting.	Peter Gimber

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5.10	<p><u>Correspondence</u> A draft letter to Ian Duncan regarding repeater signs was circulated and discussed. Supt Swarbrick asked for partners to consult and feed back to the next meeting.</p>	
6.	<p><u>Communication Managers Report</u> Natalie Hatswell circulated a report to the meeting and raised the following points for discussion.</p>	
6.1	<p><u>Website</u> Natalie reported that she has regular requests for site and deployments information and pointed out that other partners give far more specific information. She is also experiencing difficulty with the media who will only publish extra information. The meeting discussed the pros and cons of publishing route numbers. Natalie agreed to discuss this further with PC Geoff Harding to suggest routes based on casualty figures. She will feedback at next meeting.</p>	Natalie Hatswell
6.2	<p><u>Questionnaire</u> Copies and results of a recent questionnaire sent to 5000 households were discussed. This exercise will be carried out annually. The meeting were interested to receive a breakdown for different areas from the postcodes.</p>	Natalie Hatswell
7.	<p><u>Casualty Data</u> The partnership had previously agreed to set aside a sum of money to assist the Police purchase of the Buchanan system, however, due to interest in a number of IT projects the Force have decided not to proceed. It was felt this was a very disappointing result. The Project Manager felt that this could be raised through SCOTS. It was agreed that the partners disappointment should be made known to the Chief Constable.</p>	Jon Farr

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8.	<p data-bbox="408 293 1046 394"><u>NHS Research Project Update</u> ***** gave a presentation of her research to date.</p> <p data-bbox="408 439 1046 730">She explained that her remit was to look at any trends in relation to RTA bed usage, accessing data from five hospitals in the Southwest. Although gaining the data has been very difficult she has got 5 years of data for Plymouth, Torbay and Barnstaple and hopes to have data from Exeter and Truro. She has also contacted other partnerships to ascertain how they are using data.</p> <p data-bbox="408 775 1046 909">***** hoped to finish to the expected time frame and will now commence analysing the data. She has looked at 8 accident categories.</p> <p data-bbox="408 954 1046 1055">It was felt that this work merited further discussion on how the information would be used and how to progress this work further.</p> <p data-bbox="408 1099 1046 1205">It was agreed that a presentation would be made at the next meeting and a decision of the way forward.</p>	
9.	<p data-bbox="408 1245 1046 1462"><u>DCC Audit of involvement in partnerships</u> The auditor had identified possible concerns that Jon Farr was involved in the decision making process, it was explained that this process was being defined and that the decision making was not based on just the Project Manager's input.</p>	
10.	<p data-bbox="408 1503 1046 1648"><u>SCOTS</u> Peter Moore circulated copies of minutes from meeting held on 1st December 2004. Date for the next meeting is yet to be set.</p> <p data-bbox="408 1693 1046 1794">Peter raised issues under item 6 of these minutes which related to potential tasks for the partnership.</p> <p data-bbox="408 1794 1046 1895">It was agreed that 2 or 3 items will be selected from the list. Peter will gather information before the next SCOTS meeting.</p> <p data-bbox="408 1906 1046 1933">Jon Farr will also attend the next meeting.</p>	

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11.	<u>Any other business</u>	
11.1	<p>Peter Edwards pointed out that the delay in moving had reflected the budget / spend implications.</p> <p>Peter informed the meeting that as from 1st April 2005 the Magistrates Payment Office would be called Her Majesty's Court Services. David Gentry will be the new Area Director for all courts. The Operations Manager is Steve Cross who will be in charge of all court operations.</p> <p>Peter also raised proposed additional fixed penalty projects and the concern that ticket payments may increase. He requested that he is included in early discussions.</p>	
12.	<u>Date of next meeting TBA</u>	

Editor's Note

For the purpose of the Freedom of Information Act 2000, a small amount of information may have been redacted from these minutes where they qualify for exemption under the Act. These are denoted by the symbols *****. These exemptions include; 'Personal Data' – Section 40 – where names, or personal information relating to private individuals and non-members of the Partnership Steering Group, are withheld; 'Law Enforcement' – Section 31 – where information may prejudice the prevention and detection of crime or the apprehension and prosecution of offenders; 'Investigations and Proceedings' – Section 30 – where information relates to an ongoing investigation or criminal proceedings; 'Health and Safety' – Section 38 – where the health or safety of Partnership staff, or assets, may be endangered; 'Commercial Interests' – Section 43 – where information may prejudice the commercial interests of any person.